

ADOPT - A - PRECINCT

WHAT IS ADOPT - A - PRECINCT?

Community organizations and businesses partner with the Supervisor of Elections to provide 10-16 bipartisan poll workers to staff a polling location on Election Day.

These poll workers will be fully trained to become part of the elections process. The compensation they earn is paid directly to the organization, which will be recognized for this outstanding service.

A WIN-WIN PARTNERSHIP TO RAISE MONEY FOR YOUR ORGANIZATION!

Support democracy, provide a public service, and raise funds for your special project or charity through this highly successful program.

Date: November 7, 2017

Pay to the Order of Your Organization or Charity \$ 1960.00

One Thousand Nine Hundred & Sixty Dollars

Memo Adopt-A-Precinct Lori Scott

03837594 3216332124 2016

HOW MUCH CAN YOU EARN?

The more elections your members work, the more they earn for your organization's project. A staff of ten working on Election Day, who have attended the required classes, could expect to earn up to **\$1,960** per election.

POLL WORKER QUALIFICATIONS

The Supervisor of Elections is committed to employing highly skilled, competent, and customer service oriented individuals to fulfill its mission of conducting open, fair and secure elections for the voters of Brevard County.

Poll Workers must:

- ★ Be a registered voter in Brevard County
- ★ Read, write and communicate in English
- ★ Be composed of members representing more than one political party
- ★ Be able to work a 15-hour day
- ★ Be able to lift 15 to 30 pounds

TRAINING REQUIREMENTS

Florida law requires all poll workers to attend **mandatory training** prior to each election. Training is provided at locations throughout the county and lasts from three to five hours, depending on the position you are training for.

Compensation for training is included in the worker positions/pay amount listed on the back of this brochure.



www.VoteBrevard.com

Dear Community Leader:

Are you looking for new fundraising ideas for your organization? As Supervisor of Elections, I'm pleased to share an exciting opportunity about the Brevard County Elections Office "**Adopt-A-Precinct**" Program, a partnership that encourages civic participation in the election process.

Local foundations, clubs, and community service groups can take part by "adopting" a polling location on Election Day while raising money for their favorite program or charity. Through training and staffing of a selected polling location, participating organizations can earn up to \$1,960 for a single election. Since the programs inception in 2012, organizations have raised a total of **\$112,726!**

During countywide elections, my office employs and trains 2,000 poll workers to work in Brevard's 117 polling locations.

Enclosed you will find information on this exciting fundraising and civic opportunity. Please contact my Outreach Department at (321) 690-6850 to learn more about "**Adopt-A-Precinct**". I look forward to having your organization as part of our Elections Office dedicated poll worker team.

Warm Regards,

Lori Scott

POLL WORKER POSITIONS

CLERK: \$290 (1 per precinct)

(Includes compensation for pre/post election duties)

Manages all operations at the polling place in accordance with Florida law and has additional responsibilities before Election Day. Must be comfortable working with electronic equipment. Performs opening and closing procedures, oversees voting process, ensures order is maintained, and communicates with SOE office to resolve voter eligibility issues. Processes voters at Assistance Table through an electronic poll book.

PRECINCT TECH: \$225 (1 per precinct)

Responsible for troubleshooting all voting equipment at the polling place. Must possess a general working knowledge of electronic equipment. Provides assistance to voters requiring use of the AutoMARK (ballot marking device). Responsible for the set up and shut down of assigned voting equipment.

PRECINCT DEPUTY: \$175 (1 per precinct)

Posts and removes all necessary signs and is stationed outside the polling location entrance. Enforces no solicitation within 100' of polling entrance, maintains order, and assists voters outside polling place. Alternates position with Inside Deputy as necessary.

INSIDE DEPUTY: \$175 (1 per precinct)

Assists the Precinct Deputy in posting and removal of all signs and 100' measurement requirements. Stationed inside the polling place. Ensures orderly flow inside the polling room and removes any items left by voters inside voting booths or the polling room. Alternates position with Precinct Deputy as necessary.

EVID OPERATOR: \$190 (2-4 varies on precinct)

Assists the Precinct Tech in set up and shut down of assigned voting equipment. Must be comfortable working with electronic equipment. Greets and instructs voters on the voting process. Processes voters at check-in through an electronic poll book. Ensures that each voter signs the signature pad and is issued a voting pass. Directs voters requiring additional assistance to the Voter Assistance Table.

BALLOT BOX INSPECTOR: \$175 (1-2 varies on precinct)

Assists the Clerk in set up and shut down of assigned voting equipment. Must be comfortable working with electronic equipment. Stationed at the Ballot Box to instruct voters on how to use the voting equipment and assists in troubleshooting. Collects privacy folders from voters who have cast their ballot and hands out "I Voted" stickers. Has additional responsibilities after the polls close.

BALLOT DISTRIBUTOR: \$175 (2-4 varies on precinct)

Maintains proper ballot accountability; receives voting pass from voters and ensures the voter receives their specific precinct ballot. Provides instructions to voters on the proper way to mark their ballot. Has additional responsibilities after the polls close.

ALTERNATE INSPECTOR: \$190 (1 per precinct)

Alternate poll workers are recruited in case an assigned worker is unable to work. Must be comfortable working with electronic equipment.

Rev. 7/17

2017 UPCOMING ELECTIONS

**Tuesday, November 7th
Municipal & Special Districts Election**

"Thank you for inviting us to participate in Supervisor Lori Scott's Adopt - A - Precinct program. Not only was this amazing experience successful monetarily, it gave our parents an opportunity to fulfill their volunteer hours. Parents are asking us to do it again!"

Laura Richardson, PTA
West Shore Jr/Sr High School

Thank you to our Community Partners
who have earned **\$112,726!**

AFTAC Company Grade Officers Council
Cocoa Beach Football Association, Inc.
Cocoa Beach Women's Club Foundation, Inc.
Greek American Association of Brevard
Hans Christian Andersen Elementary PTO
Holy Trinity Episcopal Academy
Knights of Columbus Council #14573
Oil of Joy Church
Rockledge High School - Swim Team
Rockledge High School - Track Team
Rockledge Rotary Foundation
Rotary Club of Indialantic
West Shore Jr/Sr High School PTA

FOR MORE INFORMATION CONTACT:

Supervisor of Elections - Outreach Department

321-690-6850 or 321-428-4968

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www.VoteBrevard.com



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